

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

ACADEMIC SENATE

MINUTES - May 25 and June 1, 1976

Chair, Lezlie Labhard
Secretary, Charles Jennings

Chair-elect, Tom Hale
Vice Chair-elect, Bob Sennett
Secretary-elect, Luther Hughes

I. The meeting was called to order by Lezlie Labhard at 3:15 PM in UU 220.

All members were present except: Max Wills and John Hougham.

Excused absences: Joe Kourakis, Bill Krupp.

Substitutes: Carl Hsieh for Dave Saveker.

Guests/New Senators: Stuart Goldenberg, Martin Lang, Barbara Weber, Dennis F. Frey, Fred Wolf, Robert Leonesio, Ed Watson, Ray Hauser.

✓ II. The minutes for the Academic Senate meeting of April 13 and 27 were approved.

III. Introductions - Newly-elected Senators - Lezlie Labhard introduced all new Senators who were in attendance. Other members not in attendance were announced.

IV. Business Items

A. Elections (Rathbun) - Executive Committee, School of Architecture and Environmental Design, and the School of Science and Mathematics.

It was the consensus of the Senate that Paul Wolff, Tim Kersten and Rex Hutton be approved as members of the Executive Committee for 1976-77.

B. Resolution Regarding ASI Representative on Information Awareness Committee(Kranzdorf) - It was M/S/F (Weatherby) that the resolution be endorsed by the Senate.

It was M/S/F (Eatough) to amend by striking all words following the word meetings in line four of the resolve.

The student representative voted in favor of the original motion.

C. Resolution Regarding a Change-of-Grade Policy (Culver) - It was M/S/P (Weatherby) to endorse the resolution and forward to the President. (as amended.)

It was M/S/P (Murphy) to amend by deleting the second resolve.

It was M/S/P (Riedlsperger) to amend by adding a second resolve which would say "that this policy shall be waived in the case when an "Incomplete" is changed to an "Administrative" "F."

D. Curriculum Packages (Cirovic)

1. It was M/S/P (Cirovic) that the Academic Senate approve the Curriculum Package for the School of Engineering and Technology including Economics 212 and excluding Physics 211 and 421.
2. It was M/S/P (Cirovic) that the curriculum package from the School of Agriculture and Natural Resources as presented be approved by the Senate.
3. It was M/S (Cirovic) that the curriculum package from the School of Human Development and Education as presented be approved by the Senate. (corrections: delete HE 428 under Home Economics, item #1) (delete under item #5, 4, Sports Communications)
4. Items Referred back to Committee: It was M/S/P (Cirovic) to accept those items as presented (except for Engineering and Technology - Physics ~~214~~, 421)
211

E. Reassignment of Department Heads (Beecher) - It was M/S/~~P~~(Beecher) that the proposed addition to CAM 315 be approved and forwarded to the President. (as amended)

It was M/S/P (Jorgensen) to amend by adding the words with a copy to the school dean to the end of the sentence in line 10.

It was M/S/F (McDonnell) to postpone action on the main motion and the amendment until the September meeting of the Academic Senate.

It was M/S/P (Jorgensen) to amend by adding the words as defined in AB 74-4, Section V after the word head in line one of the proposed change.

It was M/S (Eatough) to amend by striking the words University President and adding the words the school Dean in line 10, and adding the words If the tenured faculty and school Dean can not solve their concern to their mutual satisfaction, the recommendation will be forwarded to the University President to line 13.

The meeting was adjourned by Lezlie Labhard at 4:50 PM.

ACADEMIC SENATE

June 1, 1976

(March 25 - cont'd.)

I. The meeting was called to order by the Chair, Lezlie Labhard in UU 220 at 3:25 PM.

II. Continuation of May 25 Agenda

- E. Reassignment of Department Heads (Beecher) - It was M/S/F (Eatough) to amend by striking the words the University President with a copy in lines 9 and 10, and adding the sentence If the tenured faculty and

school Dean can not solve the concerns to their mutual satisfaction, the recommendation will be forwarded to the University President after the words school dean in line 10.

It was M/S/P (Greffenius) to amend by adding the words and to the concerned department head after the word Dean in line 10.

It was the consensus of the senate to direct the executive committee to approve or disapprove the proposed changes in the curriculum in physics, science and math.

- F. Resolution Regarding the Sponsorship of Events (Cruikshanks) - It was M/S (Weatherby) that the first resolution be approved. (CAM 232.2, 772 and 773)

It was M/S/P (Buffa) to amend the resolution by striking the words at least three weeks in line 7 of B.

It was M/S/F (Murphy) to close debate and vote on all questions before the house. (2/3 vote.)

It was M/S/P (Beecher) to close debate on the amendment.

It was M/S (Eatough) to amend by striking the words Dean of the School or the division head in line 2 of Section D and adding the words department head or program leader; and by striking the words Vice President of Academic Affairs in consultation with the President in lines 6 and 7 of section D and adding the words Dean or division head; and adding the words In every case, the concerned group may appeal a negative decision by a department, division head, program leader or dean to the appropriate Vice President. to the end of Section D.

It was M/S/P (Eatough) to amend by striking lines 1 through 8 of Section 772.1.

It was M/S (Murphy) to refer the proposed resolution back to the Committee for revision and make its proposal to the Senate in October, 1976.

- G. It was M/S/P (Weatherby) that the incompletd business be resolved by the executive committee during the summer of 1976.

The meeting was adjourned by the Chair, Lezlie Labhard, at 4:50 PM.

It was M/S/P (Weatherby) that:

RESOLVED: That the Academic Senate of California Polytechnic State University, San Luis Obispo, commend Ms. Lezlie Labhard for the meritorious way in which she has conducted the affairs of this Senate during the 1975-76 school year.

III. Announcements

A. Foundation Board Report (Attachment III-A)

B. The Chair for the 1976-77 Personnel Review Committee will be George Eastham.

FOUNDATION BOARD

The Foundation Board met on May 17, 1976. Officers were elected; Resolutions were passed to accept a \$300 cash gift for Bio Science (interviewing costs), a \$1340 contract from Ford to the Aeronautical Engineering Department, and a \$69.55 gift from Jim's Campus Camera for the photojournalism concentration. The Board approved providing bookkeeping and accounting services for the alumni association (estimated at \$600). The following budget requests were approved: scholarship housing, C/M/P, general and administrative, bookstore, dormitory revenue fund contract, health center, areas - Agriculture and Natural Resources, and food services. The request for an administrative assistant to the executive director was approved. The proposed Title IX Student Grievance Procedures were discussed. The gift report and financial statements were accepted.

Dr. Robert E.
Kennedy

Attachment III-A, Ac.Senate
Minutes, 5/25/76 and 6/1/76

June 15, 1976

NOTICE OF CLARIFICATION

From: Academic Senate Office

Regarding: Academic Senate Minutes, May 25 and June 1, 1976 and Summer Office Hours

Minutes

- ✓ Page 2, item E, first line should read "It was M/S/P ... that the proposed addition to CAM 315..."
- ✓ Page 2, item D, 4 - "Physics 214" should read "Physics 211."
-) ✓ Page 3, the last paragraph under item E beginning "It was the consensus..." should be placed under item G on Page 3.

Summer Office Hours

For the months of July and August, the Academic Senate Office will be open from 8:00 AM to noon, Monday through Friday. The Senate Office is located in Chase Hall, room 218 and the phone extension is 2070. The Senate Office will be staffed by Ms. Janet Kleindienst during these two months.

Memorandum

To : President Kennedy

Date : June 10, 1976

File No.:

Copies :

From : Lezlie Labhard, Past Chair
Academic Senate

Subject: Minutes, Academic Senate Meeting May 25/ June 1

Attached are the minutes of the Academic Senate meeting May 25 / June 1 as they will appear when distributed. Of particular note are the following items which are referred to you for action:

- ACAD. COUNCIL 1. Resolution Regarding a Change-Of-Grade Policy (amended resolution attached)
- DEAN CHAIRMAN 2. Resolution Regarding Reassignment of Department Heads (amended resolution attached) (see/green referral memo)
- D.H. COUNCIL
- ACAD. COUNCIL

The following items are for your information:

1. Resolution Regarding ASI Representative on the Information Awareness Committee (failed)
2. Resolution Regarding the Sponsorship of Events (amended and referred back to committee, report due October 12)

The following resolutions will be business items for the summer executive committee:

1. Resolution in Support of Continued Foreign Student Enrollment at Cal Poly.
2. Faculty Library Committee Building Resolution (Revised)
3. Resolution Concerning Legal Assistance Course in Political Science

We have a meeting scheduled for June 11 at 3:00 to discuss the Grievance/ Disciplinary Action Panel (Executive Committee). We could discuss the mentioned senate action at that time or you could advise me if you wish to establish another meeting time.

ACADEMIC SENATE
of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

AS-13-76/SA
May 25, 1976

RESOLUTION REGARDING A CHANGE-OF-GRADE POLICY

Background Rationale: Changes of grades are presently handled in two ways: (1) if there is no indication for the reason why the grade is being changed, then the corrected grade will appear beside the original grade which now will have a line through it--e.g., \emptyset B; (2) if a reason is given for the change--"clerical error," "error in grading," etc.--then only the corrected grade will be evident on the student's transcript. These two methods apply to assigned letter grades and are the point of issue here. An "Incomplete" which is satisfactorily made up appears on the transcript beside the new grade.

There are several reasons for concern with the present dual method of changing grades. First, many instructors and students are unaware that the original grade will be visible on a student's transcript unless a reason for change is so stated on the change form. Second, there is a possibility that showing both grades will result in a detrimental misinterpretation by admissions officers for those students going on to graduate, law, medical, or other professional schools as well as those entering the job market.

One reason given for continuing the present policy, with the exception of genuine instructor or clerical errors, is that the official transcript should reflect the student's actual academic history, hence only genuine errors of record should be obliterated.

WHEREAS, A student's official transcript should reflect only the student's final grade in a course; and

WHEREAS, the final grade is determined by the academic performance of the student to the satisfaction of the instructor in charge of the course; now, therefore be it

RESOLVED: that the official and only change of grade policy at California Polytechnic State University be that of reflecting the grade which is ultimately submitted as the student's true grade in a course; and be it further

RESOLVED: that this policy shall be waived in the case when an "Incomplete" is changed to an "Administrative" "F."

APPROVED

MAY 25, 1976

A RESOLUTION IN SUPPORT OF CONTINUED FOREIGN STUDENT ENROLLMENT AT CAL POLY

WHEREAS,

the enrollment of international students in Cal Poly has declined from nearly 5% in 1965 to less than 1% today.

WHEREAS,

such a reduction in foreign students tends to deprive California students of a valuable resource which should be a part of a well-rounded educational experience.

WHEREAS,

Cal Poly has a long tradition of support for international educational programs.

WHEREAS,

The Education Code Section 22522 permits the continued enrollment of foreign students in order to insure "a balanced" program and a "quality curriculum."

BE IT RESOLVED THAT:

As a matter of policy each school within this university should support the concept that 5% of their allotted enrollment shall be reserved for the admission of qualified foreign students.

FACULTY LIBRARY COMMITTEE

BUILDING RESOLUTION (Revised)

- WHEREAS, the University Library was built to accommodate 6,600 full-time equivalent students, and must currently serve 13,800 annual average FTE students, and
- WHEREAS, the seating capacity of the present facility was established at 1,650 reading stations, only 935 are now available, and accepted CSUC standards justify a minimum of 2,760 stations based on seating twenty percent of the FTE enrollment, and
- WHEREAS, the planned volume capacity of the library building was set at 150,000 volumes, while current holdings approximate 1,300,000 items including 460,000 volumes, and
- WHEREAS, reader station space in the reading rooms has been relinquished to provide stack areas to house the collections, and
- WHEREAS, the assigned function of the Faculty Reading Room has been changed to accommodate student seating, and
- WHEREAS, justified library space is now shared with the Learning Assistance Center and the Language Laboratory, and
- WHEREAS, the present overcrowded conditions within the Library discourage effective and maximum use of the Library's excellent resources by both students and faculty, and
- WHEREAS, the Administration must now seek temporary book storage facilities outside of the Library, which will further limit accessibility to the collections, and
- WHEREAS, continued efforts have been made since 1965 to secure adequate building space, including the drafting of a full set of architectural working drawings,
- BE IT RESOLVED, that the Faculty Library Committee places highest priority on the early construction of a new and adequate library building, that the Academic Senate be urged to give vigorous support to the acquisition of these new facilities, and that President Robert E. Kennedy be requested to provide active leadership in establishing the new library as the number one building priority on Cal Poly's Capital Outlay list.

RESOLUTION CONCERNING LEGAL ASSISTANCE COURSE IN POLITICAL SCIENCE

WHEREAS, the Academic Senate, the Academic Council, and the President approved the Concentration in Legal Assistance within the Political Science major in 1974;

WHEREAS, the Chancellor's Office was notified of the above approvals on August 9, 1974, and accordingly the concentration is properly noted as available to Cal Poly students on pages 37 and 123 of the 1975-77 Cal Poly catalog;

WHEREAS, advice was received from the Chancellor's Office in September of 1975 that Cal Poly students should not be enrolled in this concentration. The reason given was a disagreement concerning the proper use of the terminology, Legal Assistance, since this might refer to a person with a two-year post-high school education;

WHEREAS, a proposal to change the title of the concentration to Pre-Law as a reasonable way to overcome the terminological problem with no change in the requirements was transmitted to the Chancellor's Office in November of 1975;

WHEREAS, no question has been raised about the occupational appropriateness or the academic rigor of the concentration;

BE IT THEREFORE RESOLVED that the Academic Senate does recommend to the President that he urge the Chancellor to clear up this terminological question without undue delay in order to facilitate the proper graduation of Cal Poly students.